**Yung, Yuen Ting Edith**

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**WORKING EXPERIENCE**

**Sep 2014 – Present Internal Audit Manager**

*New Century Asset Management Limited (Manager of New Century Real Estate Investment Trust)*

**Feb 2013 – Sep 2014 Manager**

*Finance Department, AMTD Financial Planning Limited*

**Oct 2011 – Jul 2012** **Audit Manager,**

*Audit and Assurance Department, Deloitte Touche Tohmatsu*

**Oct 2008 – Sep 2011** **Senior Auditor,**

*Audit and Assurance Department, Deloitte Touche Tohmatsu*

**Sep 2006 – Sep 2008 Associate Auditor,***Audit and Assurance Department, Deloitte Touche Tohmatsu*

**KEY ACHIEVEMENTS**

***New Century Asset Management Limited (Manager of New Century Real Estate Investment Trust (HKMB Stock code# 1275))***

**Competence / Achievement(s)**

* Conduct internal audit reviews on REIT’s operations in HK, PRC and The Netherlands
* To review the lessees’ (hotel operators) internal audit reports prepared by the local internal audit teams and liaise with the teams for recommendations and follow up actions on major findings
* To review corporate governance practice to ensure compliance with the REIT’s Compliance Manual and relevant laws and regulations, including HK Listing Rules, CG Codes, REIT Code, etc.
* To assist the management in setting up internal control procedures and risk management framework by analyzing financial and operational performance of the REIT, identifying risks, preparing a key risk register with corresponding action plan for control efficiency improvement and risks mitigation
* To review and assess the momentum of key risk areas which may have adverse impacts on strategic goals and business operations and report major findings to audit committee
* Ongoing monitoring on the effectiveness of the internal control and risk management framework to ensure the alignment of risk management with strategies in decision making process
* To prepare internal control report and risk management and internal control report regularly and report in audit committee meetings
* To involve in potential acquisition and disposal of hotel assets at early project evaluation and due diligence stage for risk assessment and enhancement of control efficiency for transaction and future operations

***AMTD Financial Planning Limited***

**Competence / Achievement(s)**

* To monitor and handle group consolidation work, financial and management reporting, budgeting and forecast and assist on financial due diligence activities during special engagements to prepare schedules on financial information
* To prepare monthly FRR for SFC reporting, perform daily monitoring and notify the management on the status of liquid capital, perform cashflow projection base on liquid capital requirements during the launch of new products
* To monitor the reconciliation of client monies and accounts payables to client and to ensure proper segregation of client monies and company monies (e.g. timely transfer of company profit to company account)
* To handle SFC queries (e.g. enquiry on financial statements/ explanation on fluctuation or provide further information on monthly reported FRR)
* To align with external auditors and internal compliance manager during annual audit for issuance of financial statements and other relative reporting package documents to SFC
* Notify management on the requirement of SFO for any changes occurred in the company (e.g. change of auditors/ directors)
* Provide coaching to finance team staffs (usually 6-7 people) and participate in performance review and appraisal

***Deloitte Touche Tohmatsu***

**Audit-related Engagements**

**Competence / Achievement(s)**

* Audit engagement manager of :
* Cheung Kong (Holdings) Limited   
  (HKMB Stock code# 1) (Property development, property investment, hotel operation and property management),
* Hui Xian Real Estate Investment Trust  
  (HKMB Stock code# 87001) (Property investment, hotel operation and property management)
* AMTD Group Company Limited (subsidiary of Cheung Kong Group) (Personal financial planning and corporate financial consulting )
* To plan and review audit works for audit engagements (usually 6-15 people)
* To review conversion from PRC GAAP to HK GAAP prepared by HK client
* To review and furnish consolidated financial statements in accordance with financial reporting standards, Hong Kong Listing Rules and Code on Real Estate Investment Trusts and review client's underlying working papers
* To review and provide guidance on preparing reporting package of Securities and Futures Commission Licensed Corporation and Member of Hong Kong Confederation of Insurance Brokers for reporting to relative regulatory bodies
* To prepare and present audit reports and other technical information to the audit committee

**Initial Public Offering ("IPO") Engagements**

**Competence / Achievement(s)**

* Participate in Pre-IPO engagements in financial planning and insurance brokerage industry
* To perform 3 years and period end stub audit to obtain evidence on the values and disclosures in the accountants report

**Other Experiences Attained**

* Processing experiences in bond issue engagements of listed companies, like confirmation for accounting information and respective ratio are in conformity to audited financial statements
* Provide coaching and counseling to junior staffs on job and career development

**PROFESSIONAL QUALIFICATIONS**

**Jun 2017** Associate of The Hong Kong Institute of Chartered Secretaries (HKICS)

**Sep 2014** Obtained N2 Level qualification of Japanese Language Proficiency Test

**Sept 2009** Member of the Hong Kong Institute of Certified Public Accountants (HKICPA)

**EDUCATION**

**Sep 2003 – Jul 2006 Bachelor of Business Administration (Major in Account & Finance)**

Second Class Honours

The University of Hong Kong (HKU)

**LANGUAGES**

Written : Good command in English and Chinese

Spoken : Fluent in English and Putonghua, Native in Cantonese

**AVAILABILITY**

Date of availability : One month notice

**SALARY**

Current Salary : HK$50,000 per month with performance bonus (HK$755,000 per annum)

Expected Salary : HK$66,000 per month with performance bonus